



SARVODAYA COLLEGE OF NURSING

APPLICATION FORM

BSc Nursing

GNM

Post BSc Nursing

MSc Nursing

NAME

YEAR

REGION

PERSONAL DETAILS			
Name of the Candidate			
Age	Date of Birth	Sex	Nationality
Name of the Father/Guardian			
Occupation of Father/Guardian			
Annual Income		Religion	
Caste		Domcile status	

PHOTO

CONTACT DETAILS	
Contact Number	Local Guardian's Number
E-mail	
Permanent Address	
Phone (with STD code)	
Does the candidate have a local guardian <input type="radio"/> Yes <input type="radio"/> No (if yes, kindly submit his/her ID and address proof)	

PREVIOUS ACADEMIC DETAILS	
Year of passing PUC/Equivalent	Syllabus

Subjects	Max	Obtained	Total PUC marks%
			Total PCB%
			Total PCBE%
Total marks			

*the following to be filled by MSc or Post BSc candidates

Year of passing GNM/BSc	Total marks obtained in GNM/BSc
Nursing Council Registration number & Date	
State where experience obtained (Produce Proof Original)	
Date of Discharge	Date of Appointment

OFFICE USE ONLY	
Admission number	
Remark	

COLLEGE RULES AND REGULATIONS

All the students are expected to abide by the Rules and Regulations of the college.

All the students should endeavor to maintain the high standards of the institutions by their good manners, behavior and dress code

Students must be punctual for their lecturers and practical. They will not be permitted into the classroom or laboratory if they are late by more than 5 minutes of the class time.

Attendance for classes, practicals and tests is compulsory. Every student should have at least 80% of marks in each subject/practicals to be eligible to appear for the university examination at the end of each year.

The absence from lectures/practicals must be justified in writing to the satisfaction of the principal. In case of illness, medical certificate must be submitted, otherwise, the students will not be allowed to appear for the supplementary examination.

No student may leave the college premises during the class hours without permission from the Principal.

Students are expected to follow the dates indicated on the Notice Board in respect of submission of examination / forms / fees / collection of marks sheets and submission of laboratory journals / projects and application for personal verification of marks and other announcements. Omission to take note of such announcements shall not be a valid excuse for non-compliance thereof.

Any form of intimidation or humiliation or ragging is strictly forbidden. Anybody found indulging in ragging is likely to be punished, which may include expulsion from the college.

Smoking, use of drugs and consumption of alcohol within the college, hostel and all other college related premises, is forbidden.

Any damage to the college property must be remedied at the cost of the offender.

Use of mobile phones in the classrooms and the college corridors is not permitted. Mobile phones will be confiscated and will be returned to the concern students only at the end of the term of the course if it is used in violation.

The fee paid is neither refundable nor transferable.

In an event the student admitted to any programme seeks cancellation for his/her admission for whatever reason, after university had approved his/her seat, is then liable to pay the entire course fee for which he/she has enrolled.

ID card- all students are expected to wear their ID cards at all times in the college premises.

Dress code- students will adhere to the prescribed dress code or else they will face disciplinary action.

Arrival and departure from the college premises- students are expected to arrive in college premises only half an hour before their classes and remain in the premises only half an hour after the class except when they have specific Library / Lab works in which case they must be in the lab or library and nowhere else. Students should also note that college premise means, within the vicinity of the college. Anybody found loitering beyond the prescribed time will face disciplinary action.

Only students of the college are allowed to enter the college and hostel premises. In the case of any emergency, outsiders are requested to contact the college office and obtain necessary permission / notify the purpose of visit.

No outsiders or visitors will be allowed to enter the classrooms / library and computer labs and hostel.

Library- Decorum of the library of the library has to be maintained. The college is open to teachers and students on all working days, between 9 am to 4 pm. Books will be issued to the students on submission of the library cards and ID cards as per library rules.

Library cards will be issued to the first-year students on submission of filled-in-forms along with the fee receipt.

Students of 2nd year and 3rd will have to renew their library cards by surrendering their previous cards at the beginning of the academic year. On submission of the Xerox copy of tuition fee receipt.

Students from other colleges who take admission to 2nd year and 3rd year will have to pay library deposit

For library reference materials, magazines, question papers etc., students must submit their ID cards.

If a student wishes to keep a book for an addition number of days, he or she will have to renew the book, provided the same is not in demand

Books have to be returned to the library on due date or else a nominal fine will be charged

In case the book is lost or damaged, the students shall replace the same or pay the charges that are applicable.

Students must present their ID cards whenever they are asked to do so by the librarian.

Library deposits are refundable and it must be collected within a month of the notification.

Computer lab- only students who have practicals will be allowed into the lab. Those with permission slips will be permitted entry and will sign the register kept for that purpose.

Sports / cultural activities / SNA- sports facilities are available for students but not during the class hours. Those participating in competitions / programs organized by the college / university / sports authority of India with the permission of the college will be given attendance concession for those days.

Staff-Student relations- students are expected to maintain respectful and cordial relations with the staff members. Students should not enter the staff rooms without permission.

Misconduct-

Appropriate punitive action will be initiated against those students who misbehave themselves in the classrooms or college premises depending on the gravity of the misconduct committed.

Students who suffers serious medical illness resulting in mortal consequences including attempting suicide will be expeditiously reported the jurisdictional police and in such an event the college will render all possible assistance to the affected party.

If the student play truant or bunk from the class by misrepresenting facts will invite disciplinary action including reporting the same in writing to their guardians.

Students when they avail of the bonhomie of the college and indulging immoral activities, resulting in fatal consequences of both body and mind will face inevitable punishment including expulsion from the college without prior notice.

Grievance of students, if any, should be brought to the notice of the college authorities either individually or by a representation of the affected students. Mob representation will result in chaos and appropriate redressal of the grievance will be rendered impossible.

Any change in the contact for communication should informed to the college immediately.

DECLARATION BY THE APPLICANT AND PARENT/GUARDIAN

Dear sir,

I have gone through the college Rules and Regulations, and hereby promise to abide by all rules and regulations now in force and those to be made from time to time. I know that the fees paid by me is not refundable, transferable or adjustable to other parts of the subjects. I request you to admit me as one of the student of Sarvodaya college of nursing.

SIGNATURE OF PARENT / LOCAL GUARDIAN

SIGNATURE OF APPLICANT